



Visvesvaraya Technological University

Examination Section,Belagavi – 590 018.

Application for issue of **DUPLICATE MARKS CARD (DMC) / DUPLICATE DEGREE CERTIFICATE (DDC)**

1	Name of the Candidate (in CAPITAL LETTERS)																			
2	USN																			
	Old USN (if any)																			
3	DMC Fees: Rs.150/- (For each Marks Card) + Rs.50/-Per academic year (Single DD in Favour of Finance Officer, VTU, Belagavi) DDC Fees: Rs. 1500/- +Penalty amount of Rs. 100/- per year																			
	Fees Paid Details	DD	No.: Bank:..... Date:..... Amount:.....																	
		ONLINE	Payment Ref.No.: Date:..... Amount:.....											Attach Payment Receipt along with this Application						
4	Marks Cards/Degree Certificate Particulars:								Applied for DMC: <input type="checkbox"/>		DDC: <input type="checkbox"/>									
	Semester	I	II	III	IV	V	VI	VII	VIII											
	Month																			
	Year of Exam Passed																			
Documents to be attached with application:																				
<ol style="list-style-type: none"> 1. Original Police FIR regarding the lost of ORIGINAL DOCUMENTS. 2. Original Affidavit ON STAMP PAPER OF RS.20/-, mentioning the details of USN, NAME, SEMESTER, MONTH and YEAR of Examination of the MARKS CARDS/DEGREE CERTIFICATE lost and requesting the concerned authority for the issue of DUPLICATE of the same. 																				
5	Candidate shall indicate the postal Address to which DMC/DDC to be sent (in CAPITAL LETTERS)	Name:																		
	PIN:..... Country:.....Mobile: e-mail id:.....																		
Date: _____ Signature of the Candidate																				
FOR OFFICE USE ONLY	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50px; text-align:center;">POST</td> <td style="width:50px; text-align:center;">B/H</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>		POST	B/H			PAYMENT DETAILS													
	POST	B/H																		
	DD No.:..... ONLINE Payment Ref.No.:.....																			
Date:.....Bank:..... Rs.:.....																				
Signature and Date:.....																				
DMC No./DDC No.....																				
Case Worker:..... Special Officer:..... Registrar(Evaluation):.....																				
Application will be rejected if address is not same in Block 5 and 6																				
6	Candidate shall indicate the postal Address to which DMC/DDC to be sent (in CAPITAL LETTERS)	Name:																		
	PIN:..... Country:..... Mobile: e-mail id:.....																		
	USN																			